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## **KICK OFF MEETING IN SPAIN**

**PROJECT: „AIncrease skillse”**

Agreement number: **2023-2-PT02-KA220-YOU-000183150**

**Venue of the meeting:** El Ferial, 39620 ,17 Sarón (Cantabria), Spain.

**Date:** 4th and 5th June 2024.

**Participants:**

János Palotás and Róza Pánti from TUDÁS ALAPÍTVÁNY (Hungary),  
Óscar Argumosa and Olesia Gorina from PERMACULTURA CANTABRIA (Spain) and  
Tomás Alexandre and David Pires Coxinho and from AENIE (Portugal).



## **AGENDA**

**Tuesday 04.06.2024 (9.00-17.00)**

- 09.00-09.15**      **Welcome speech**  
Óscar Argumosa (Permacultura Cantabria)
- 09.15-9.45**      **Participants' introduction**  
Tomás Alexandre (AENIE).  
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János Palotás (Tudás Alapítvány).  
János Palotás (Tudás Alapítvány).  
Óscar Argumosa (Permacultura Cantabria).  
Óscar Argumosa (Permacultura Cantabria).
- 09.45-10.15**      **Project overview and goals**  
Tomás Alexandre (AENIE)  
Q&A from other partners
- Work team, task distribution and deadlines**  
                         All partners
- 10.15-10.30**      **Coffee Break**
- 10.30-13.30**      **Main activities**  
Óscar Argumosa (Permacultura Cantabria)  
János Palotás (Tudás Alapítvány)  
Tomás Alexandre (AENIE)
- 13.00-14.30**      **Lunch break**
- 14.30-15.30**      **Payment plan**  
Tomás Alexandre (AENIE)  
Q&A from other partners
- 15.30-17.00**      **Financial control**  
Tomás Alexandre (AENIE)  
Q&A from other partners



**Wednesday 05.06.2024 (9.00-13.00)**

## **DETAILED AGENDA**

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|--------------------|--|
| <b>09.00-09.45</b> | <b>Reporting</b><br>Tomás Alexandre (AENIE)<br>Q&A from other partners                           |
| <b>09.45-10.15</b> | <b>Potencial problems and solutions</b><br>Tomás Alexandre (AENIE)<br>Q&A from other partners    |
| <b>10.15-10.30</b> | <b>Coffee Break</b>  |
| <b>10.30-12.00</b> | <b>Review of the working plan, timeline and commitments</b><br>All partners                      |
| <b>12.00-13.00</b> | <b>Evaluation and closing (certificates delivery)</b><br>Óscar Argumosa (Permacultura Cantabria) |
| <b>13.00-14.00</b> | <b>Lunch</b><br><b>Return trip</b>   |