



3rd TRANSNATIONAL MEETING – VOLEXPO

Online project meeting (instead of Helsinki)

16th of June 2021 at 10:00 – 15: 00 CET

starting at 9:00 in Portugal

at 10:00 in Hungary, Italy and Poland

at 11:00 in Bulgaria, Finland, Latvia and Romania

at 12:00 in Turkey

Place and Address: <https://zoom.us/my/volexpo>

Attendants:

Not present:

When CET	Duration	Agenda	Who
9:50		Testing the environment and sign in	Zoom
10:00		Start of the day	
10:00 – 10:20	20	Welcome! Opening session Greetings from Finland Overview of the project and evaluation aspects	Sirpa, Sivis, Finland
10:20 – 10:40	20	Let's have a small time travel to the VolExpo virtual expeditions 2020 IO1 Management and Supervisional skills IO2 Communication and cooperation skills - Conclusions and evaluative aspects	Krasimira, ASPECT, Bulgaria Aija, FS, Latvia
10:40 – 11:00	20	LTTA and new guide/manual	Magda + Edyta, AHE, Poland
11:00 – 11:20	20	COFFEE BREAK	
11:20 – 11:40	15	IO3 Testing phase and new video	Mihaela, ACTA, Romania
11:40 – 12:00	15	IO4 VolExpo Toolbox and new video	Ercan, BOSEV, Turkey
12:00 – 12:15	20	Dissemination topics Common table (Excel), proofs, social media, Epale blogs etc. / Current conclusions and evaluation of activities and outcomes	Ercan, BOSEV, Turkey
12:15 – 12.30	20	Multiplier events - Documents, reporting, budget - Dates, places, agendas	Sirpa, Sivis, Finland All partners
12:30 -13:30	60	LUNCH BREAK	
13:30 – 14:00	30	Quality Management and evaluation - Evaluation of all the products and IO's - Evaluation of project, management issues and dissemination - Upcoming CHECKPOINT 4	Magda, AHE, Poland



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		- Final project meeting in August	
14:00 – 14:30	30	VolExpo final report Timesheets, timeline, deadlines etc.	Sirpa, Sivis, Finland
14:30 – 14:45	15	General summary and next steps Review of the meeting	Sirpa, Sivis, Finland
14:45 - 15:00	15	Greetings from the manager	Anne, Sivis, Finland
15:00		End of the day	