



Leonardo da Vinci



FINAL MONITORING REPORT

ON THE LEONARDO DA VINCI MOBILITY **VETPRO** PROJECT

NUMBER **LdV-HU-09-VEP-3009**

TITLED:

"Study of Library Services of Vocational Schools"

PERIOD: **25.10.2009 -01.11.2009**

Prepared by: **Europroyectos Leonardo da Vinci**

Peligros (Granada), SPAIN

GENERAL INFORMATION REGARDING THE PROJECT:

Beneficiary and Sending Organisation: **Foundation of Knowledge**

Registered office: **2 Holló Street, Hódmezővásárhely, Hungary**

Represented by: **Mr Ferenc Simon**

Project Coordinator: **Mr Janos Palotas**

Host organisation: **Europroyectos Leonardo da Vinci**

Represented by: **Ms María del Carmen Espartero**

Project Coordinator: **Ms María del Carmen Espartero**

Number of project participants: **10**

List of the project participants:

Mr. Ferenc Simon

Mrs. Katalin Bogyó Csüllög

Ms. Hajnalka Bujdosó

Mrs. Szilvia Magyar Bönditz

Mr. András Fülöp

Ms. Irén Sutka

Mr. Sándor Oros

Ms. Marietta Hegedüs

Mrs. Terézia Sára Nagygyörgy Égető

Mrs. Emese Sajti Borbás

Project duration: **25.10.2009 -01.11.2009** (one week)

Project title: "***Study of Library Services of Vocational Schools***"

Project number: **LdV-HU-09-VEP-3009**

PROJECT DETAILS:

Foreseen use of outcomes, evaluation:

The results of the program: renovation, actualization and dissemination of the present education materials of the partner organizations, reformation and launch of user education based on this education programme.

The sub-task fulfilment of the work programme has been accepted by the project manager. Having finished the programme, based on the final report and the project manager's information, each management of the partner organizations have evaluated the work and have decided how to use it in the educational work.

The evidence of the successful work is the planned educational documents and the launch of user education in the partner institutions. But we have to work hard for years to reach the mentioned aims.

Monitoring and Mentoring of the participant:

The work schedule of the project contains the sub-tasks, responsible people, the documents of supervision and the deadlines. The project manager monitors the sub-task fulfilment based on these, whose work is helped by the beneficiaries and the contact person of the host institution (during the study tour).

The monitoring includes the documents of the sub-task fulfilment, furthermore, the professional and financial fulfilment of the programme.

Additionally, the host organisation has carried out a permanent monitoring and mentoring of the participant during the whole programme.

Evaluation and Validation of the training:

Evaluation of the project has been carried out in two ways. First of all, a continued and permanent evaluation process has been followed by the host organisation as there has been at least one representative of the host organisation accompanying the project participants to every activity in the project programme in order to monitor and to control every aspect of the mobility. Additionally, at the end of the project an evaluation meeting has been held between project participants and host

organisation in order to assess whether project aims and objectives have been successfully fulfilled. Additionally, the project participants have been asked to complete an anonymous Quality Evaluation Test issued by the host organisation in order to assess every aspect of the mobility.

Regarding validation of the training, the host organisation has issued for the project participants their relevant certificates accrediting their participation in this project and the professional skills and competences acquired by them. Upon the sending organisation's request, the host organisation has also helped them to issue and complete Europass mobility certificates on behalf of the project participants.

PROJECT DEVELOPMENT AND EVALUATION:

As a result of the activities, meetings, talks and debates performed by the project participants as well as after completion of the final evaluation meeting and quality test carried out by the above mentioned participants of the Leonardo da Vinci project titled: "*Study of Library Services of Vocational Schools*" with project number: LdV-HU-09-VEP-3009, Europroyectos Leonardo da Vinci - through its monitoring and evaluation methods - considers that the competences established by the objectives of the project have been successfully acquired by all the participants.

The project participants have followed the activities established in the daily work programme and they have taken part in all the meetings, visits, talks and debates organised by the Host organisation.

The main activities and tasks carried out by the project participants have been the following:



At the beginning of the programme an introductory meeting was held in order to introduce the host organisation and their staff as well as the different Libraries represented by the different project participants.

During this meeting, there was also a presentation of the different Libraries to be

visited during the project programme. Introductory meetings have been held before every Study visit to the Schools in order to remind the project participants to the study visit to be carried out.

Study visits to different Vocational Training and other important Libraries in Granada city and province:



-Study visit to the Library of Hospital Real: these are the headquarters of the University Library of the University of Granada, that is to say, this is the central and most important library of the University of Granada and the one which controls and centralises the activity of the other libraries located in every Faculty and University School of the University of Granada.

-Study visit to Library of the Vocational School IES Diego de Siloé: This is the only



Vocational and Secondary School in the province of Granada which has a Plan of Promotion of Reading in motion. This is a specific plan for school libraries and for promotion of reading in the educational centres at Andalusian level, with the aim of improving the reading abilities of the students and to promote the often use of the school library. Therefore, I believe that this could be the best visit that we could plan in terms of Vocational

and Secondary Education Schools.



-Study visit to Library of the Colegio Máximo de Cartuja: : this is the Library of the Faculty of Communication and Documentation (that is to say, the Faculty at which University students study for being Librarians) and it is also the Library of the Faculty of Odontology of the University of Granada. Therefore, this could be considered as the second most important library of the University of Granada.



-Study visit to Library of the Secondary and Vocational School IES Padre Suárez: this is one of the oldest Secondary and Vocational Schools in Granada where so famous artists from Granada such as Federico García Lorca and Francisco Ayala received their training. Its library is one of the oldest school libraries of Granada having unique books.



-Study visit to Library Andalusia: is the central library for the Andalusian Network of Libraries and Information Centres. Its main purpose is to collect, preserve and give access to Andalusian bibliographical, journalistic and documental heritage and so it is therefore the centre for reference information and documentation on Andalusian culture.

Meetings have been held after every Study visit to the Libraries in order to evaluate the visit, identification of best practices, relevance of visit, etc.



At the end of their stay, the project participants have been requested to take part in the evaluation meeting in order to know if their expectations with the project have been successfully met, if objectives have been fulfilled and if they found that the whole experience has been successful. The evaluation meeting has been followed by a quality test that project participants have been asked to complete for assessing the different aspects of the mobility. After all activities have

been completed, the host organisation has prepared and handed over to the project participants their relevant certificates accrediting the competences and skills acquired by them and started preparing this final monitoring report.

The working programme of the participants has included theoretical and practical training since the project participants have received several talks in the different visits although they have also interacted and they have taken part in the different debates and discussion groups organised after the visit.

The different institutions that have been visited were chosen with the objective of meeting the project goals and objectives by organising exchanges of experience with the most representative Vocational Training School Libraries and other important Libraries from Granada city and province.

The visits consisted in a meeting with the representative of the Vocational School or with the Library representative, as well as some other important representatives of these institutions. The person in charge of receiving the group during the visits informed the project participants about their role in the community and within the educational sphere, the field in which they are acting, the profile and special characteristics of the students/users of their centres, the most important parts of their facilities specially related to the project field, as well as every aspect and special feature of the Library speciality.

Actually, these visits have become an exchange of information, because the project participants shared information regarding the Hungarian educational system and Library system specially related to Vocational Training in the Library field and they compared the different aspects of the Spanish and Hungarian library features.

The participants were quite interested in all the activities, paying attention to every information and showing their interest by making questions in order to acquire even more information regarding the project's objectives.

Europroyectos Leonardo da Vinci considers that the information collected by the project participants through the different activities of the programme has enlarged their vision towards the European and especially the Spanish Libraries and will provide them the opportunity to implement some of these ideas in Hungary.

It must be highlighted that the behaviour and attitude of this group of participants has been very good and their interest for their field of activity has led to be awarded an excellent level of performance.

Europroyectos Leonardo da Vinci considers that the level of training achieved by the project participants has enlarged their academic and professional skills to a great extent. Additionally, we sincerely believe that this European experience will be very useful for them in the future and it will broaden their perspective for a potential future implementation of some of these ideas in Hungary.

Peligros (Granada), 01.11.2009

**Ms María del Carmen Espartero
Director**