



**Key Action 2: Cooperation for innovation and the exchange of good practices
Strategic Partnerships for vocational education and training**

***“Increased opportunities for professional development in Apitherapy sector”-Apitherapy
2014-1-RO01-KA204-002705***

**Kick-off meeting in Timisoara/ Romania
30/11/2014-03/12/2014**

Place of the project meeting:

Hotel Tresor
32, Aleea Ghirodei St., Timișoara

<i>Task description</i>	<i>Responsible project partner</i>
1st day of the project meeting: 01/12/2014	
09:00 – 13:00 / I session	
1) Brief Partner Presentation	Project partners
2) <i>Overview of the Apitherapy project:</i> <ul style="list-style-type: none"> – aims and objectives – expected results – work plan & task division – project schedule 	CPIP
3) <i>Development of the project output O1 – APITHERAPY Implementation Strategy</i> <ul style="list-style-type: none"> – presentation of the activities, tasks and responsibilities – defining the upcoming activities and deadlines – discussion 	CPIP & Canakkale Ili Ari Yetistiricileri Birliđi
4) <i>Development of the project output O2 – Sector Analysis ,Trends and new Curricula</i> <ul style="list-style-type: none"> – presentation of the activities, tasks and responsibilities – defining the upcoming activities and deadlines – discussion 	CPIP & CANAKKALE ONSEKIZ MART UNIVERSITESI
13:00 – 14:30 / Lunch	
14:30 – 18:00 / II session	



<p>5) <i>Development of the project output O3 – APITHERAPY course and web-portal</i></p> <ul style="list-style-type: none"> – presentation of the activities, tasks and responsibilities – defining the upcoming activities and deadlines – discussion 	<p>CPIP & Balikesir Universitesi & CANAKKALE ONSEKIZ MART UNIVERSITESI</p>
<p>6) <i>Development of the project output O4 – Validate APITHERAPY package as European model</i></p> <ul style="list-style-type: none"> - presentation of the activities, tasks and responsibilities – defining the upcoming activities and deadlines – discussion 	<p>CPIP & Tudás Alapítvány & ARID "Lacjum"</p>
<p>7) <i>Promotion, dissemination and exploitation activities</i> promotion and dissemination activities defined in the project application,</p> <ul style="list-style-type: none"> - assumption of the Promotion and Dissemination Plan (PD), - defining the upcoming activities and deadlines, - discussion 	<p>CPIP& ARID lacjum</p>
<p>Project Dinner / 19:00</p>	

<p>2nd day of the project meeting: 17/10/2014</p>	
<p>09:00 – 14:00</p>	
<p>1) Administrative/financial obligatory regulations:</p> <ul style="list-style-type: none"> – financing rules / eligible costs – payments – submission of the reports – changes in the project budget – agreements between the OIC Poland Foundation and the partners 	<p>CPIP</p>
<p>2) <i>Quality control, monitoring and evaluation</i></p> <ul style="list-style-type: none"> – assumption of the Quality and Evaluation Plan, tools and mechanism; – defining the upcoming activities and deadlines – discussion 	<p>CPIP & Canakkale Ili Ari Yetistiricileri Birliđi</p>
<p>3) Schedule of the upcoming activities and project meetings</p>	<p>All project partners</p>
<p>Summary of the meeting</p>	
<p>14:00 – 15:30 Lunch</p>	